



JENNIFER GOLDIK

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Ontario College of Teachers Registration Pending, Spring 2004

CAREER OBJECTIVE

To be a secondary school computers and business teacher, and to teach students the information and skills that they need to be successful in their life.

EDUCATION

- May 2004 **Bachelor of Education**
Nipissing University, North Bay, Ontario
Intermediate / Senior Division – Computer Science, Business Information Management
- May 2003 **Bachelor of Business Administration, Honours**
Nipissing University, North Bay, Ontario
Major in Information Management
- Graduated with High Distinction
 - Received Carl Sanders Scholarship Award, 1999 - 2001
- May 2002 **Microcomputer Management, Honours**
Canadore College, North Bay, Ontario

TEACHING AND RELATED EXPERIENCES

- Fall 2003 **Grades 9-12 Pre-Service Teacher**
Sir Frederick Banting Secondary School, London, Ontario
- Headed up web re-development team
 - Instructed professional development session
- Spring 2003 **Classroom Assistant**
Co-op for Bachelor of Business Administration
Chippewa Secondary School, North Bay, Ontario
- Observed and assisted in classroom programs
 - Aided in network management
 - Volunteered with the badminton team
- Winter 2000 **Peer Tutor – Computer Science**
Nipissing University, North Bay, Ontario
- Tutored first year computer courses

TEACHING AND RELATED EXPERIENCES CONTINUED

- Summer 2000 **Private Computer Tutor**
Dr. Gupta, London, Ontario
- Developed and implemented unit of study for a grade 6 and a grade 8 student on basic computer skills and web design
- Winter 1999 **Facilitator / Technical Coach**
The NRG Group, London, Ontario
- Led the process of teaching teenage girls basic computer skills, and how to create web pages to express themselves
- Spring 1996 **Teachers Assistant**
Annandale Middle School, Tillsonburg, Ontario
- Teacher assistant in a middle school graphic arts department
 - Taught basic computer skills and CorelDraw to students in grades seven to nine.

WORK EXPERIENCE

- February 2001 - **Nerds On-Site – North Bay**
January 2003 **POD Leader / On-Site Technician**
- Managed North Bay division of Nerds On-Site
 - Performed on-site computer maintenance, repairs, training, and computer programming
- Spring 2001 **Mrs. Vanellis – North Bay**
Food Preparation – Part Time
- Created pizza dough, dressed and cooked the pizzas, prepared salads and pastas.

ADDITIONAL QUALIFICATIONS AND SKILLS

- Computer Skills
- Strong working knowledge of Windows, Linux and Macintosh Operating Systems
 - Strong knowledge in Microsoft Office, Corel Office, Appleworks, CorelDraw Suite, Web Design software, Microsoft Visual Studio, Visual Basic for Applications, Java, Markbook 2003, eTeacher 3, Teacher's Partner, Ontario Curriculum Unit Planner, Ontario Electronic Report Card
- Training Seminars
- Checkmark Conference, Nipissing University, May 2004
 - Macromedia Dreamweaver, Nipissing University, January 2004
 - Introduction to Classroom web page design
Sir Frederick Banting Secondary School, October 2003
- Interests
- Outdoors, hiking, bicycling, rollerblading, kayaking, basketball, badminton, woodworking, crafts, dogs
- Volunteer Work
- North Bay Santa Fund, Christmas 2001 – 2003
 - Make-A-Wish Foundation, Summer 2002